

Prairieville Regular Parks Commission Meeting
April 24, 2023, at 6:30 p.m.

1 **CALL TO ORDER 6:30 p.m.**

2 **ROLL CALL**

3 Acting Chairperson - Scott Kuebler

4 Vice-chairperson - Kevin Louden-Present

5 Secretary - Judy Risdon- Present

6 Treasurer – Gary Baumgardner- Absent

7 Recreation Director - Scott Kuebler- Present

8 Commission Member- Dave Haas- Absent

9 **REVIEW/APPROVAL OF AGENDA**

10 **Motion to accept the agenda as amended [by adding Wayne Burdo after the Parks report and representatives**
11 **of Land Development & Enhancement Group before Correspondence] made by Scott Kuebler, second by Judy Risdon**
12 **Yeas carry.**

13
14 **REVIEW/APPROVAL OF MINUTES**

15 **Motion to accept the minutes as presented made by Judy Risdon, 2nd by Kevin Louden Yeas carry**

16
17 **TREASURER’S REPORT** – pooled cash as of \$197,451.49 as of the end of last month.

18 **REVIEW/APPROVAL OF BILLS FOR PAYMENT**

19 **Motion made to accept the Treasure’s report & to pay bills in the amount of \$5907.61.**

20 **by Kevin Louden, second by Judy Risdon Yeas carry.**

21 **Grant Writer Presentation**

22 Land Development & Enhancement Group Rick Stout & Andrew Filler Have prepared 40 five year plans

- 23 ■ Time frame information shared with members.
- 24 ■ Programs applied to depends on:
 - 25 ○ Recreation plans General overview of plan
 - 26 ○ Goals Priorities
 - 27 ○ Wishes Developments over time
 - 28 ○ Projects in stages
- 29 ■ Need to go through the Michigan Grant Application on-line [that is separate from EGLE]
 - 30 ○ There are four regions in Michigan.
 - 31 ○ Each region has a grant manager
 - 32 ○ The Board needs to know the manager and they you
- 33 ■ Three members of the Board should be at the organizational table
- 34 ■ There are different categories of grants but not limited to:
 - 35 ○ Trust fund *Land & Water Conservation

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- Passport Program

*Water Ways

- Changes to safety regulations, ADA compliance, Universal Accessibility need to addressed
- Cost depends on “wish list”, application updates, proposal, staff necessary for correcting the grant [architect, environmental concerns, surveys, etc.

Contact information will be sent to Judy Risdon for the DNR for assistance.

We need to know if there is separate payment for the application. We also need to do a full plan review.

CORRESPONDENCE – Judy Risdon received an email from Kaye Gross concerning the GL Boat Wash containing their full budget for the Boat Wash. The information has been filed.

PRAIRIEVILLE TOWNSHIP BOARD MEETING REPORT Dave Haas- Absent

Who will report for the next 6 months?

- Gary Baumgardner-5.17.23
- Kevin Louden- 6.21.23
- Scott Kuebler – 7.19.23

PARKS REPORT – PARKS MANAGER T K Pence

- We have 2 employees, one of the 3 hired is leaving.
- The grant for the Kayak Launch works through Menard’s costing \$1200
- The buoys for GL have not been ordered. The credit card only allows for \$500 charge once a month. The company needs to be contacted to establish an account for purchase orders.
- The docks are all in place, but some need to be adjusted. All of the old docks are gone except for Pine Lake. Waiting for installer to pick up for homeowner.
- The Herby Curbie s have been ordered as are the Porta Potties. The charges for over the winter have been credited to the account.
- New gates are available for entry at GL. People have been videoed breaking the gate.
- The tree at LCL has been removed. Weeds will be burned when the burn ban is lifted.
- There are trees at Pine Lake Recreation that need removing next to the fencing.
- A plan has been submitted to the DNR for the UCL Wash Station. The catchment pad & hose will be placed before Memorial Day.

Wayne Burdo Report

- Spring Clean Up is done, two of the parks have been mowed.
- GL has a dead pine tree, there are limbs hanging over the fence from the parks neighbor that need trimming. The grassy area near the Boat wash has been mowed. Scott Kuebler has donated a push mower for that area.
- The rubber chips for the grounds are more expensive but last longer and need to be 3-4 “ thick with a solid ground cover underneath
- Wayne Burdo is offering to help with the grounds work. TK will call & discuss.
- Is there extra mowing to be done? The disc golf area, Pine Lake Rec walk.

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74 **FISHING TOURNAMENT UPDATE** - RECREATION DIRECTOR

75 GULL LAKE HAS 69 UPPER CROOKED HAS 51

76 LOWER CROOKED HAS 5 PINE LAKE HAS 44

77 26 SCHEDULED FOR CENTER STREET

78 Only one conflict, the second scheduled has been notified and we are awaiting a reply

79 **PUBLIC COMMENT** (3 minutes - state name and address)

80 Mrs. Mastenbrook from DCLA has questions:

- 81 ■ We were told we needed a hose & mat hook up. When will that be? We have sent the application, the mat will
- 82 be placed before Memorial Day.
- 83 ■ The Township insurance covers volunteers for the parks.

84 **UNFINISHED BUSINESS**

- 85 • *The buoys for the Gull Lake swim area.* The buoys for GL have not been ordered. The credit card only allows for
- 86 \$500 charge once a month. The company needs to be contacted to establish an account for purchase orders.
- 87 There are 4/5 needing ordered.
- 88 • The signs for the recycling container have arrived and placed. The grantor says we need three. Barry County
- 89 Recreation is sending funds.

90 **NEW BUSINESS**

- 91 • Play Ground Safety- for liability the parks equipment needs to be checked for safety/ liability. Need to check
- 92 with Clerk Goebel as to insurance coverage for playground/parks users.
- 93 • Commission members need to check the parks' equipment, fences, etc. for repairs.
- 94 • Norris Road Homeowner complaint near Municipal Park
 - 95 ○ We need to mark off property.
 - 96 ○ The sidewalk is not Township Property but was placed by private homeowners in the 1930s.
 - 97 Parking is permitted over the sidewalk.
 - 98 ○ Need to find a new placement for the ports potties
 - 99 ○ Garbage left at the park gets onto his property. Will order container for the park but if it is
 - 100 misused by area residents it can be removed later.
 - 101 ○ Late night visitors at the park. A sign will be posted of the park rules and hours. Supervisor
 - 102 Stoneburner will communicate to the Police Chief that parking is allowed over the sidewalk. If
 - 103 there is a loud noise after hours, the homeowner needs to call dispatch.
 - 104 ○ Wayne Burdo will speak to the owner the next time he mows as to his willingness to lease or sell
 - 105 30ft of his property to the parks for use.

106 **AGENDA FOR NEXT MEETING**

- 107 • Judy will look for the 5 year plan and the Parks Assessment Check List.
- 108 • The Commission will visit the parks for the safety check.
- 109 • Gary will check into the CD deposit.
- 110 • Judy will contact Clerk Goebel re: insurance coverage for park users liability.

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PUBLIC COMMENT (3 minutes - state name and address)

Supervisor Stoneburner was present to share information of :

- The Gull Lake Lease Document has been received. It has been reviewed and will be sent to the attorney for review before being brought to the commission for signing. It is a 5-year lease.
- the Norris Rd concerns.
- The sidewalk is not Township Property but was placed by private homeowners in the 1930s. Parking is permitted over the sidewalk.
- will communicate to the Police Chief that parking is allowed over the sidewalk. If there is loud noise after hours the homeowner needs to call dispatch
- Survey markers & Property lines were shared with Parks-Manager Pence
- As to the extra recycling containers, we need only what we can afford.

BOARD COMMENTS

Vice-chairperson - Kevin Louden

No comment

Recreation Director - Scott Kuebler

Should we add ideas for next month's agenda?

Yes, before PUBLIC COMMENT.

Secretary - Judy Risdon

Good Meeting

NEXT MEETING 5.22.2023 at 6:30 PM.

ADJOURNMENT

A motion was made to Adjourn the meeting by Scott Kuebler, seconded by

Judy Risdon. Yeas carry.

Adjourned at 8:30PM

Respectfully, Lorraine Brown