

**Prairieville Regular Parks Commission
Meeting Minutes
December 18, 2023 at 6:30 p.m.**

CALL TO ORDER 6:32 p.m.

ROLL CALL Acting Chairperson - **Scott Kuebler**
Vice-chairperson - Kevin Louden-Present
Secretary - Judy Risdon- Present
Treasurer – Gary Baumgardner- Present
Recreation Director - Scott Kuebler- Present
Commission Member- Dave Haas- Absent

REVIEW/APPROVAL OF AGENDA

Judy moved to accept the agenda with the correction of TK will attend the Township Board meeting on 12/20 and Dave will attend April's meeting. Second by Kevin, motion carried.

REVIEW/APPROVAL OF MINUTES

The minutes of 10/23/23 meeting were approved. Judy moved, Kevin seconded, motion carried. The 11/27/23 meeting were approved as amended. Judy moved, Gary seconded, motion carried.

TREASURER'S REPORT:

POOLED CASH AS OF END OF PREVIOUS MONTH: \$228,855.11

REVIEW/APPROVAL OF BILLS FOR PAYMENT: \$389.31

Motion made to accept the Treasurer's report & to pay bills in the amount of \$389.31.

By Kevin, second by Judy, motion carried.

CORRESPONDENCE:

Thank you note received from Delton-Kellogg Bass Club.

Gull Lake Park lease agreement renewed for five years.

Ted DeVries sent note asking to moved Parks February meeting to 2/19/24. Judy moved to approve, Kevin seconded and motion carried.

TOWNSHIP BOARD MEETING, PARKS COMMISSION REPRESENTATIVE SCHEDULE:

Dec 2023	TK Pence	March 2024	Judy Risdon
Jan 2024	Scott Kuebler	April 2024	Dave Haas
Feb 2024	Gary Baumgardner		

FEEDBACK FROM TOWNSHIP MEETING:

None at this time. Township Board meeting scheduled for 12/20/23.

PARKS REPORT – PARKS MANAGER –

1. TK still waiting on quotes to resurface and install lighting at pickleball courts. May have to buy new volleyball nets. Current ones are damaged.
2. Gull Lake bathrooms are winterized and locked. Porta-potties have been delivered. Motion made by Gary to allow night fishing (24 hours) on Gull Lake. Judy seconded, motion carried.

3. TK is getting quotes to redo Upper and Lower Crooked Lake and Pine Lake boat ramps, including new rail system to install and remove docks. Need to decide on quote from Lake Trades LLC for Pine Lake at January meeting.
4. Motion made by Judy to promote Rick Van de Weg to Assistant Parks manager, along with a raise from \$16 to \$18 an hour, effective immediately. Second by Gary, motion carried.
5. Discussion on getting a permit to dump Gull Lake Boat Wash into Pine Lake. We may receive a bill for this.
6. Regarding concrete handicap walk at Gull Lake. Rick hasn't heard back on this. Approval by Parks Commission to spend \$450 for stump removal (3 stumps).
7. Judy Pence will get a log book for Rick to use for mileage reimbursement.
8. Discussion on Parks truck. TK will keep it and if Rick needs to use it, he will let TK know.
9. Account #745 is to be used for tools, not repair and maintenance.
10. Motion by Judy to approve and sign the annual Letter of Authorization for Crooked Lake Resort Ingress and Egress. Second by Scott, motion carried. Scott signed the agreement and Ingrid will mail them the original and distribute copies to Township Board.

2024 FISHING TOURNAMENT UPDATE - RECREATION DIRECTOR

GULL LAKE 27

UPPER CROOKED 21

LOWER CROOKED 1

PINE LAKE 20

PUBLIC COMMENT (3 minutes - state name and address)

Jim Stoneburner is working with Gulllakewaterquality.org regarding a memo of understanding for the wash station at Gull Lake. Jim will distribute it when he receives it.

UNFINISHED BUSINESS

1. CD for Parks liquid assets, Judy Pence to move \$50,000 CD. Will advise details next month.
2. Reviewed and updated 5-year plan. Gary Baumgardner to work on Excel spreadsheet. Continue to next month.
3. Dave Haas will report on signage status at January meeting.
4. Annual Passes: New hang-tags have not been ordered. Changes need to be made before having J-Ad print them. Gary is handling this project.
5. People should have the ability to purchase launch permits on-line on our new website. Dave Haas has the information but was absent from this meeting. Will continue this discussion at January Board meeting.
6. Paul Yelsma wrote a grant for the Crooked Lake boat launch. Initial grant was for \$30,000, new one is for \$3,000. The Parks Commission will review and approve by New Year's. Scott will distribute to all.
7. Sam Kirkwood was ill and absent from this meeting. Will give update on his Eagle Scout project at the January meeting.
8. Rick will talk to John Hoek about ordinance enforcement and daypass monitoring to see if he would like to take over this job.
9. Gary submitted an amendment to Ordinance 175. Rod Goebel will bring it up at the 12/20/23 Township Board meeting.

NEW BUSINESS

- Need to finalize initial draft of FY 2024/2025 Budget. Will discuss at January meeting.
- Parks Board Members to visit all parks in Spring, 2024

BOARD COMMENTS

The Board thanked everyone for coming.

ADJOURNMENT 8:08 PM

Respectfully submitted by Ingrid Pagano