

**Prairieville Budget and Regular Parks
Commission Meeting Minutes
February 12, 2024 at 5:30 p.m.**

BUDGET MEETING CALLED TO ORDER 5:30 p.m. by Scott Kuebler

ROLL CALL:

Acting Chairperson - Scott Kuebler
Vice-chairperson - Kevin Louden - Present
Secretary - Judy Risdon – Present
Recreation Director - Scott Kuebler – Present
Commission Member- Dave Haas - Present
Treasurer – Gary Baumgardner - Present
Township Supervisor – Jim Stoneburner – Present
Township Clerk – Rod Goebel – Present
Township Treasurer – Judy Pence – Present
Township Trustee - Mark Doster – Present

REVIEW / APPROVAL OF BUDGET MEETING AGENDA

Judy moved to accept the agenda. Second by Kevin, motion carried.

Gary reviewed the proposed budget with all attendees.

Jimmy asked that cell tower lease income be reallocated to the police department. Rod stated that the new cell tower income is already allocated to a new police vehicle. Revenue of \$30,000 to be reallocated to the police department.

Revenue from police citations for boat launch violations; \$0 since John Hoek's retirement. We need to get a new enforcement officer in place now that John Hoek has retired.

Question was raised regarding Board wages and whether they are in line with other boards. Jim Stoneburner recommended \$75 per meeting for all board members.

Minutes taker was raised to \$65 per meeting.

We need a line item for the new Social Media Coordinator account (Taylor). Judy Pence will handle this. Judy Risdon will give guidance to the Media Coordinator, who will be asked for a written monthly report.

The proposed 2024 / 2025 budget will be revised as agreed upon during the meeting. Gary will update and circulate a final version to Trustees and Parks Commissioners.

Gary thanked everyone for coming.

Jim thanked everyone, especially for the open-minded discussion on reallocation of funds from the cell tower site use payments to the police department in FY 2024 / 2025.

Rod Goebel thanked the Commission for being prepared and talking through budget items.

Budget meeting adjourned at 7:05 p.m.

REGULAR PARKS COMMISSION MEETING CALLED TO ORDER 7:15 p.m. by Scott Kuebler

ROLL CALL:

Acting Chairman: Scott Kuebler
Vice Chair -Kevin Louden - Present
Secretary - Judy Risdon - Present
Recreation Director - Scott Kuebler- Present
Commission Member - Dave Haas- Present
Treasurer - Gary Baumgardner-Present

REVIEW/APPROVAL OF MEETING AGENDA

Judy moved to accept the agenda. Second by Dave, motion carried.

REVIEW / APPROVAL OF MEETING MINUTES FROM JANUARY 22, 2024

Judy moved to accept the agenda. Second by Kevin, motion carried.

REPORT:

POOLED CASH AS OF END OF PREVIOUS MONTH: \$210,287.02
REVIEW/APPROVAL OF BILLS FOR PAYMENT: \$2,400.44
Motion made to accept the Treasurer's report & to pay bills in the amount of \$2,400.44.
By Dave, second by Judy, motion carried.

CORRESPONDENCE:

None

TOWNSHIP BOARD MEETING, PARKS COMMISSION REPRESENTATIVE SCHEDULE:

Feb 2024	TK Pence	April 2024	Dave Haas
March 2024	Judy Risdon	May 2024	Scott Kuebler

FEEDBACK FROM TOWNSHIP MEETING:

None at this time. Township Board meeting is scheduled for 2/15/24.

PARKS REPORT – PARKS MANAGER –

1. TK still waiting on quotes to resurface and install lighting at pickleball courts.
2. We may have to buy new volleyball nets. Current ones have been damaged.
3. TK has a quote for Pine Lake boat ramp. Lake Trades LLC wants to get started on a permit and wants ½ down. Will do two more later.
4. Rick to get mileage reimbursement from job site, to job site and for errands, not from his house.
5. Jim Stoneburner said we will pay \$245 this year for the permit to dispose of wastewater from the boat wash at Upper Crooked Lake. Permit will be canceled so that we are not charged this fee next year.

2024 FISHING TOURNAMENT UPDATE - RECREATION DIRECTOR

GULL LAKE 51	UPPER CROOKED 34
LOWER CROOKED 3	PINE LAKE 32

PUBLIC COMMENT (3 minutes - state name and address):

UNFINISHED BUSINESS

1. CD for Parks liquid assets, Judy Pence to move \$50,000 to a CD. Transfer should be done by March 1.

2. Reviewed and update 5-year plan. Gary Baumgardner to work on Excel spreadsheet. Continued to next month.
3. Dave Haas reported signage is in the garage. Dave will work to install signs in the Spring. Dave needs another \$1,000 for sign placement materials.
4. On line purchase of annual parks use permits: People should have the ability to purchase launch permits on-line through our new website. Dave Haas has the information on how to enable this feature. Judy Pence does not want to do it, and says it's too much trouble / work.
5. Sam Kirkwood will be asked to attend the March Parks Commissioners' meeting and to give an update on his Eagle Scout project.
6. Gary submitted an amended Ordinance 175 for enactment. Rod Goebel says it needs to be published in the newspaper. Rod will follow up on this.
7. TK is almost done with the job description for Assistant Parks Manager.
8. TK distributed picnic table replacement options and costs. Commission will purchase 10 metal picnic tables at \$1,049 each, total cost, \$10,490 plus shipping.

NEW BUSINESS

- Parks Board Members to visit all parks and playgrounds by March 25 meeting.
- Judy moved to increase Minutes Taker pay to \$65 / meeting, starting 4/24/24. Gary seconded motion and the motion carried.
- Judy moved to increase Board members pay to \$75/meeting, and Chairman pay to Gary Baumgardner to \$90 / meeting, starting 4/24/24. Gary seconded motion and the motion carried.

BOARD COMMENTS

The Board thanked everyone for coming. Good meeting, great food and good budget talks.

ADJOURNMENT 7:59 PM

Respectfully submitted by Ingrid Pagano