

Resolution 19-13

Resolution of the Public Body Regarding the Fee Structure used by the Custodian of Records.

BE IT RESOLVED, that Prairieville Township Board does hereby adopt the following fee schedule for a Freedom of Information Request under P.A. 442 of 1976 as amended.

Hourly Rate:	\$12.75 an hour
Computer Printout:	\$.25
Mailing Labels:	Actual cost
Envelopes: #10	Actual cost
Envelopes: Large	Actual cost
Letter Duplication	\$.25
Legal Duplication:	\$.25
Postage:	Actual cost
Contracted Labor Cost for redacting	6 times the state minimum wage

A fee shall not be charged for the cost search, examination, review and deletion unless the custodian of the record or his/her agent expends in excess of 15 minutes on such task. For any FOIA request estimated to be over \$50.00, there must be a down payment of half of the estimated cost at the time of the request.

Fees are subject to change upon amendment of this Resolution and publication.

Supervisor Stoneburner moved for the adoption of this resolution, support by Treasurer Pence.

Roll Call vote:

Yeas: Borden, VanNiman, Stoneburner, Pence and Goebel

Nays: none

Certificate

I, Rod Goebel, as Township Clerk of Prairieville Township, Barry County, Michigan, hereby certify that the within resolution was duly adopted by the Prairieville Township Board at a regular meeting of said Board at which a quorum was present on June 12, 2019.



Rod Goebel
Prairieville Township Clerk